

CONTRACT REVIEW CHECKLIST

Consistency with Law and School Board Policy:

	Comments
Consistent with School Board Policy	YES
Consistent with Florida, federal and local laws	YES

Contract Terms:

	Comments
Term (Duration of Contract)	July 31, 2006- July 30, 2008
Termination Clause	Contractor may terminate upon 90 days written notice to the School Board; the School Board may terminate upon 30 days written notice to the Contractor.
Insurance /Liability Issues/ Indemnification	Risk Management should review and approve all insurance clauses. Please refer to Section V and IX.
Regulatory issues	None
Confidentiality Provision	Yes. Please refer to section II(1)(D).
Warranties	N/A
Labor Issues	The Labor Relations Department should review any issues.
Disclaimers	N/A
Governing Law & Venue	Governing Law: Florida; Venue: Palm Beach County

Business Principles:

	Comments
Sound Business Principles	Yes.
Reasonableness of Fees	Please refer to Section III and Attachment A.
Payment Terms --Lump sum, installments --Payment Due dates --Late fees	Please refer to Section III and Attachment A.

Other Issues:

	Comments
Conflict of Interest Disclosures	None
Non-Negotiable Issues	None
Miscellaneous Issues	None
Appropriate Departmental Sign-off	

Special Considerations: Please prepare Addendum Concerning Student Records.

The issues noted above were explained to the appropriate District staff and/or Division Chief. YES NO


 By: Attorney (Name and Date)

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[Signature] 5/22/06
By: Attorney (Name and Date)